

VRQA2020-084

Application Number: GTON0818

Mr Ben Fitzsimmons  
General Manager VIC/SA/TAS  
Protech Personnel Pty Ltd  
Unit 6 75 Lorimer St  
DOCKLANDS VIC 3008

Dear Mr Fitzsimmons

### **Application for GTO Recognition**

I am writing in relation to the application for GTO recognition submitted by Protech Personnel Pty Ltd (Protech). I am pleased to advise that the application for GTO recognition in Victoria has been approved.

The VRQA recognises and monitors GTOs as part of the 2019-2021 Ministerial Statement of Expectations in which the Minister for Education and Minister for Skills and Training confirmed that the Victorian Registration and Qualifications Authority (VRQA) recognise and monitor Group Training Organisations (GTOs) against the National Standards and report on compliance.

In addition, the VRQA approves GTOs as employers of apprentices and trainees under Section 5.5.6 of the *Education and Training Reform Act 2006* (ETR Act).

The VRQA is responsible for the administration and enforcement of apprenticeship and traineeship obligations and consults as necessary with the Offices of the Victorian Skills and Labour Hire Commissioners so as to improve the efficiency and effectiveness of Victoria's regulatory activities.

GTO recognition has been awarded to Protech for a period of five (5) years, expiring 07/04/2025. During this period, Protech must continue to comply with the Standards.

Protech is responsible to consolidate and confirm that the rectifications recently submitted in relation to the recent quality audit continue to be applied routinely in your operations. The VRQA seeks all recognised Victorian GTOs to undergo self-assessment annually to confirm that they are compliant with the National Standards.

By the 31 October 2020, Protech is required to submit to the VRQA revised financial forecasts and submit updated audited financial statements for 2019/20.

With the successful recognition of Protech as a GTO, the following will be undertaken by the VRQA:

- The VRQA will advise the Department of Education (DET), Higher Education and Skills Group (HESG) that Protech has been awarded recognition. A representative from Protech may wish to contact Carl Walsh, Manager Apprenticeship Unit to discuss Victorian Government GTO funding eligibility requirements.
- The VRQA will add Protech to the list of recognised GTOs on the VRQA website and request that Protech be added to the National GTO Register.

All newly VRQA recognised GTOs are responsible to contact the State Revenue Office (SRO) directly that they have been awarded GTO recognition to their organisation. Upon this advice, the SRO has responsibility to apply to the Victorian Treasurer on behalf of the GTO for payroll tax exemption. The Treasurer consults with the Minister for Education and Training before declaring that payroll tax exemption has been approved. Declaration of exemption is published in the Victorian Government Gazette. Further details are available on the SRO website.

Write to:  
State Revenue Office  
GPO Box 1641  
Melbourne VIC 3001

Should you have any further questions relating to the information contained within this letter please email Diana McGowan: [qar@edumail.vic.gov.au](mailto:qar@edumail.vic.gov.au)

Yours Sincerely



**Simon Thorn**  
Executive Manager, Skills and Training

6/4/2020